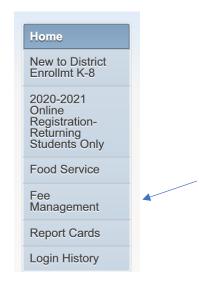
# How to make a Fee Management Payment

Log into Skyward Family Access Skyward.d15.org



### **Click on Fee Management tab**

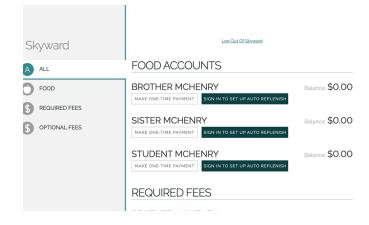


### **Click on Make a payment**

SISTER	(Edgebrook Eleme	ntary School) <b>View Fees</b>   View P	ayments	Make a Pa	vment			
School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Due	Remaining Due	Payor Name	Pay Plan ID
2021	Sat Aug 1, 2020	Registration K-5 Book/Supply Fees	90.00	0.00	90.00	90.00	SISTER MCHENRY	
SISTER (Landmark Elementary School) Make a Payment								
There is	no Fee Manageme	nt information available for this studen	t.					
STUDEN	IT (Landmark Elem	entary School) View Fees   View	Payments	Make a P	ayment			
School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Due	Remaining Due	Payor Name	Pay Plan I
2021	Sat Aug 1, 2020	Registration K-5 Book/Supply Fees	90.00	0.00	90.00	90.00	STUDENT MCHENRY	
	, <u> </u>							

It will take you to Revtrak

## (Create an account if you don't have one or Log into your account)



AUTO-REPLENISH FOR FOOD SERVICE

#### Processing Schedule

Auto-replenish will process after 7:00 p.m. CT when the food service account balance falls below the threshold.

#### Transactions

A transaction will be processed when the student's food service account balance falls below the predetermined threshold ("When my balance falls below"). A transaction will process through the payer's account (customer) once per student, per day. If a payment was made the previous day after 700 pm. CT, auto-replenish will not execute a transaction against the transaction. If multiple students are linked to the same customer account and the food service balance falls below the respective thresholds, autoreplenish will process the payments in a single transaction. If two or more customers are linked to a single student's food service account and both have auto-replenish enabled for that student, bate on the customers wirespective thresholds.